

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Annual Lettings Plan 2024-25
<b>Decision-maker</b>	Cabinet Member for Council Homes
<b>Earliest date when decision can be taken</b>	4 April 2024
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	March 2024
<b>Date sent to cabinet member</b>	15 March 2024
<b>Recommendation</b>	<p>That the Cabinet member for Council Homes;</p> <ol style="list-style-type: none"> <li>1. Agrees to the annual lettings plan (ALP) for social housing allocations in 2024-25.</li> <li>2. Notes the proposal that the ALP will include an increased allocation of accommodation to Homeless households in temporary accommodation (TA) which will see savings to the council of £4.8m in 2024/25.</li> <li>3. Notes the council will provide a review of the ALP within the first half of 2025/26 to the Cabinet member for Council Homes.</li> </ol>

**ORIGINATING AUTHOR'S DETAILS***(Officers to complete this section prior to issuing to cabinet member)*

<b>Lead officer</b>	Cheryl Russell, Director of Resident Services
<b>Report author</b>	Ricky Bellot, Budget Recovery Board Programme Manager
<b><sup>1</sup>Contact officer</b>	Ricky Bellot, Budget Recovery Board Programme Manager
<b>Contact Number</b>	07808 011 937

**PART B***(Cabinet member to complete this section)***DECISION(S)**

As in report

**REASONS FOR DECISION**

As in report

**ALTERNATIVE OPTIONS  
CONSIDERED**

N/A

**REPRESENTATIONS RECEIVED**

Cllr Cryan requested additional information on mitigating actions under the individual protected characteristics.

---

<sup>1</sup> Named officer to contact on whether representations have been received or not

## **ADDITIONAL ADVICE RECEIVED**

### **Monitoring**

We have recorded the current position relating to households currently on the register compared to those households who are in TA which is recorded in appendix 1 and 3 attached to the IDM report. This will form part of our benchmark to measure the impact.

We are anticipating there will be a positive impact to the overrepresented groups in terms of the numbers in TA reducing and the resulting outcomes of households being placed in permanent housing, shorter stays in TA and reduced number of households in TA who reside outside of the borough.

Alongside the data recorded in appendix 1 and 3, the council will also be using qualitative information to help understand the experience homeless households who are placed in TA. This will include exploring the customer journey of homeless households in Southwark who have approached the council.

We will complete greater analysis after the full year has been completed.

### **Better data collection**

We have not done an annual review of our housing register for a number of years now. As part of our plans to review the allocations scheme in Autumn we are seeking to complete a review of the housing register and making use of an upgrade to our system. Therefore as part of the review of the register, we will seek to gather updated information from residents which will include equalities data.

We are also in the process of amending our change of circumstances form to include a section where residents will be able to update their equalities information.

## **ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

None

## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

~~or~~

~~I approved an alternative course of action set out in Part B.\*~~

~~or~~

~~I have referred this matter to the Full Cabinet for decision.\*~~

~~(\* - Please delete as appropriate)~~



Signed

Dated 24<sup>th</sup> April 2024

Cabinet Member for Council Homes

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.